

## ANNEX 5



Attach  
one  
recent coloured  
Passports photo

### MINISTRY OF EDUCATION AND SPORTS

### TVET APPLICATION FORM FOR DILOPMA ADMISSIONS 2023/24

#### SECTION A: INSTRUCTIONS

- i. This form is intended for applicants wishing to pursue a National Diploma under the TVET system.
- ii. This form can be obtained from the website of the Ministry of Education and Sports [www.education.ug.go](http://www.education.ug.go), office of the District/Municipality/City Education Officer, Local Councils' Offices, TVET Institutions, and at the Ministry of Education and Sports Department of TVET Operations and Management, Legacy Towers Wing B, Floor 3.
- iii. **This form MUST be completed and returned to Uganda Technical College - Bushenyi; P.O. Box 81 Bushenyi or send by email to [admissions@utcelgon.ac.ug](mailto:admissions@utcelgon.ac.ug) or [ar@utcelgon.ac.ug](mailto:ar@utcelgon.ac.ug) with scanned copies of academic documents.**
- iv. Please you **MUST** attach;
  - Photocopies of certificates/result slips/transcripts and certified degree certificates for degree holders
  - A copy of a National Identity Card (for 18 years and above) or an Identification from the previous institutions (for below 18 years)
  - A Copy(ies) of appointment/ contract/recommendation of relevant work experience (if any) and
  - A Copy of the Birth Certificate
- v. Persons with disabilities, and those from vulnerable categories and at-risk population such as females, urban poor, fishing communities, and others are encouraged to apply.

**SECTION B: PARTICULARS OF APPLICANT** (To be completed in capital letters by Applicant)

**1. Names**

.....

**Surname**

**Others names**

**2. Nationality** ..... **Date of Birth** .....

Sex .....

**3. Home District** ..... **County** .....

Sub-county.....

Religious Affiliation (Optional).....

**4. Physical Address:**

Parish ..... Village..... Telephone

Contact.....

Parent/Guardians Name.....

Telephone Contacts.....

Parent/Guardian NIN .....

**SECTION C: EDUCATIONAL BACKGROUND** (To be completed by Applicant where applicable)

**a. PLE results**

Name of School .....

Year of sitting.....

Index Number..... Total Aggregates.....

Division .....

**Fill in the details**

S/N	Subjects	Grade		Subject	Grade
1.			4.		
2.			5.		
3.			6.		

**b. O' Level: UCE results**

Name of School .....

Year of sitting.....

Index Number..... Total Aggregates.....

Division .....

**Fill in the details**

S/N	Subjects	Scores	S/N	Subjects	Scores
1.			7.		
2.			8.		
3.			9.		
4.			10.		
5.			11.		
6.			12.		

**c. Technical School/Community Polytechnics: UJTC/UCPC results**

Name of Institution.....

Year of sitting.....

Course Name.....

Index Number..... Grade .....

**Fill in the details**

S/N	Course Subjects	Scores	S/N	Course Subjects	Scores
1.			4.		
2.			5.		
3.			6.		

**d. Technical/Vocational Institutes: National Certificate/Advanced Craft Certificate Results**

Name of Institution.....

Year of sitting.....

Course Name .....

Index Number..... Grade.....

**Fill in the details**

S/N	Course Subjects	Scores	S/N	Course Subjects	Scores
1.			4.		
2.			5.		
3.			6.		

**e. A-Level: UACE Results**

Name of School .....

Year of sitting.....

Index Number..... Points Obtained.....

**Fill in the details**

S/N	Subjects	Scores	S/N	Subjects	Scores
1.			4.		
2.			5.		
3.			6.		

**f. Any other Qualification(s)**

Name of Educational Institution/University

.....

Course Name .....

Year of sitting..... Registration Number.....

Class of Grade .....

**Fill in the details**

S/N	Course unit/Subjects	Scores	S/N	Course unit/Subjects	Scores
1.			4.		
2.			5.		
3.			6.		

Name of Educational Institution/University

.....

Course Name.....

Year of sitting..... Registration Number.....

Class of Grade .....

**Fill in the details**

S/N	Course unit/Subjects	Scores	S/N	Course unit/Subjects	Scores
1.			6.		
2.			7.		
3.			8.		
4			9.		
5			10.		

**SECTION D: RELEVANT WORK RECORD (IF ANY) (Attach a separate sheet if necessary)**

S/N	Organization/Employer/ Self Employment	Post Held	Period

**5. Chronic Disease/Disability (if any)**

.....

**6. Choice of Course(s) (select from the attached list)**

First Choice.....

Second Choice.....

Third Choice.....

b) Briefly explain the reason for choosing the Course(s) you have selected.

.....  
.....  
.....  
.....

**7. Choices of TVET Institutions (select from the attached list)**

First Choice .....

Second Choice.....

Third Choice.....

**8. Declaration**

I \_\_\_\_\_ declare that to the best of my knowledge,  
the information provided above is correct.

Signature: ..... Date: .....

**Note: Falsification of information can lead to cancellation of the offer and prosecution in the courts of law.**

**SECTION E: FOR OFFICIAL USE ONLY**

**The committee has vetted and recommended that the applicant:**

i. Be admitted on: - Government  Private

Course.....

Institution .....

ii. Not be admitted; reasons.....  
.....

\_\_\_\_\_  
**Head of Selection Team**

\_\_\_\_\_  
**Signature and Date**

Other Remarks:  
.....  
.....  
.....

\_\_\_\_\_  
**Centre Supervisor**

\_\_\_\_\_  
**Signature and Date**